

**ANNEX 1:** **Research Proposal Application Form and Endorsement of Immediate Supervisor**

1. RESEARCH INFORMATION

|  |  |
| --- | --- |
| **RESEARCH TITLE**: | |
| **SHORT DESCRIPTION OF THE RESEARCH**: | |
| **RESEARCH CATEGORY** (check only one)  Ο **National** Ο **Region** Ο **Schools Division**  Ο **District**  Ο **School**  (check only one)  Ο **Action Research** Ο **Basic Research** | **RESEARCH AGENDA CATEGORY**  (check only one main research theme)  Ο **Teaching and Learning** Ο **Child Protection**  Ο **Human Resource Development** Ο **Governance**  (check up to one cross-cutting theme, if applicable)  Ο **DRRM** Ο **Gender and Development**  Ο **Inclusive Education**  Ο Others (please specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| **FUND SOURCE** (e.g. BERF, SEF, others) | **AMOUNT** |
|  |  |
|  |  |
|  |  |
|  |  |
| **TOTAL AMOUNT** |  |

1. PROPONENT INFORMATION

*LEAD PROPONENT/ INDIVIDUAL PROPONENT*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| LAST NAME | | FIRST NAME: | | | MIDDLE NAME: |
| BIRTHDATE (MM/DD/YYYY) | | SEX: | POSITION DESIGNATION: | | |
| REGION/ DIVISION/ SCHOOL (whichever is applicable) | | | | | |
| CONTACT NUMBER 1: | CONTACT NUMBER 2: | | | EMAIL ADDRESS: | |
| EDUCATIONAL ATTAINMENT  (DEGREE TITLE)  *Enumerate from bachelor’s degree up to doctorate degree* | TITLE OF THESIS/ RELATED RESEARCH PROJECT | | | | |
| SIGNATURE OF PROPONENT: | | | | | |

*PROPONENT 2*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| LAST NAME | | FIRST NAME: | | | MIDDLE NAME: |
| BIRTHDATE (MM/DD/YYYY) | | SEX: | POSITION DESIGNATION: | | |
| REGION/ DIVISION/ SCHOOL (whichever is applicable) | | | | | |
| CONTACT NUMBER 1: | CONTACT NUMBER 2: | | | EMAIL ADDRESS: | |
| EDUCATIONAL ATTAINMENT  (DEGREE TITLE)  *Enumerate from bachelor’s degree up to doctorate degree* | TITLE OF THESIS/ RELATED RESEARCH PROJECT | | | | |
| SIGNATURE OF PROPONENT: | | | | | |

*PROPONENT 3*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| LAST NAME | | FIRST NAME: | | | MIDDLE NAME: |
| BIRTHDATE (MM/DD/YYYY) | | SEX: | POSITION DESIGNATION: | | |
| REGION/ DIVISION/ SCHOOL (whichever is applicable) | | | | | |
| CONTACT NUMBER 1: | CONTACT NUMBER 2: | | | EMAIL ADDRESS: | |
| EDUCATIONAL ATTAINMENT  (DEGREE TITLE)  *Enumerate from bachelor’s degree up to doctorate degree* | TITLE OF THESIS/ RELATED RESEARCH PROJECT | | | | |
| SIGNATURE OF PROPONENT: | | | | | |

**IMMEDIATE SUPERVISOR’S CONFORME**

I hereby endorse the attached research proposal. I certify that the proponent/s has/have the capacity to implement a research study without compromising his/her office functions.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Signature of Immediate Supervisor

Position/ Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Signature of Immediate Supervisor

Position/ Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Signature of Immediate Supervisor

Position/ Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Reference: DO No. 16, s. 2017*

*Note: Please remove cells and signature part for Proponents 2 and 3 if not applicable. Please remove also this note part once read.*